



Cavalcade of Authors West School Registration Form

Cavalcade of Authors West
Pacific Lutheran University
Saturday, April 30th, 2016

Lunch is not included with the registration fee.
Students are encouraged to bring a sack lunch.

Cancellation Policy:

Cancellations must be made 30 days prior to the event in order to receive a full refund. Cancellation must be in writing to coawest@gmail.com. If cancellation is made under 30 days, then the school will forfeit the entire registration amount.

Cavalcade of Authors West may be attended by media organizations and the students in attendance may be recorded, photographed or have other content taken by media organizations invited by CoA West. Throughout the event CoA West will be taking photos of students engaged in workshops and Cavalcade activities. We intend to use these photos on our website or in future promotional publications and presentations. No names of students will be associated with any of the photographs. When a student commits to Cavalcade of Authors, the family or legal guardian is granting permission for the student's image to potentially appear in future publication.

Reminders:

- > Up to two chaperones are admitted free.
- > Permission forms or Field Trip that are required by your school/district must be completed for this trip and be kept on file by the school.
- > Registration and T-shirt orders, etc. are open Monday, February 1st
- > Registration, School Roster, T-shirt, and payment deadline is April 1st, 2016.

Please make checks/purchase orders payable to:
Cavalcade of Authors West
PO Box 73722
Puyallup, WA 98373

Questions?
Carrie Willenbring
253.536.3546
coawest@gmail.com

School Information (Please print or type.)

Teacher or Librarian Point of Contact	
School	
School District	
Billing Address	
City, State, Zip	
Business Phone	
Email	

Number of Students: _____ x \$20.00 = _____

Payment: _____ Check _____ Credit card _____ Purchase order

Make sure your PO has been submitted to your district by March 1st.